

13 December 1951

Report from Room 220, Week of 10-14 December

STATINTL

To:

From:

1. In the first place, I don't believe the above dates. Christmas can't be that close.
2. In the second place, routine matters continued to account for many of the week's hours.
3. A survey of all available and good films for the clerical program was made this week by [REDACTED]
4. I have had conferences with several people in order to scrutinize the details of all clearance procedures. I intend to get these into written form to distribute to the three Personnel offices and to our various training group administrators.
5. In view of my anticipated leave next week, there will be no report. I should like to take this opportunity, then, to extend sincere seasonal greetings and to gravely suggest caution if not abstinence in the days ahead.

## STATINTL

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Reply in kind made.  
See

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